



Terms of Reference for Quick Start Measures (QSM)

Support of Nature Protected Areas in the Ukraine”, BMZ No.:2011.6612.3 and 2013.6588.1

Title	Training of two Ukrainian state servants (MENR) and two Protected Areas staff at the European Parks Academy (2017)	
Short title	EPA training	Ref.: QSM-2017-3-NAT-EPAttraining

1. Type of procurement:

Since the training is organised by a specific organisation (E.C.O. in Klagenfurt) which is part of a consortium of organizations that run the training, this will be procurement to a sole contractor.

Type of procurement	Value	Method of procurement		
Procurement of goods, works and associated services	Less than EUR 5,000	Direct procurement		
		Three quotations		
	Between EUR 5,000 and EUR 100,000	Three quotations		
		Local/national competitive bidding		
Above EUR 100.000	International competitive bidding			
Procurement of consulting services	Less than EUR 25,000	Direct procurement		
		Three quotations		
	Between EUR 25,000 and EUR 100,000	Three quotations		
		Local competitive bidding		
	Above EUR 100.000	International competitive bidding		

2. Background

The project “Support to Nature Protection in Ukraine” promotes the conservation of the country’s outstanding natural richness with a strong focus towards the Carpathian Mountains, hosting large tracts of natural landscapes including primeval forests and making it a stronghold for many rare European plant and animal species.

The project is delivered in the framework of the German Financial Cooperation (FC) and financed by KfW Development Bank. The Ministry of Ecology and Natural Resources (MENR) of Ukraine assumes overall responsibility for the implementation and operation of the project. AHT GROUP AG (AHT) in association with the WWF International Danube-QSM-2017-3-NAT-EPAttraining.docx

Carpathian Programme, Frankfurt Zoological Society (FZS), and Ukrainian Society for the Protection of Birds (USPB) has been awarded the contract by KFW on behalf of MENR to execute this project as implementation consultant.

The project contributes to the conservation of biodiversity in Ukraine. It aims at improving the management and conservation work of protected areas in Ukraine. It will provide technical support but also support to improve the infrastructure of parks (e.g. transport for rangers, guesthouses, info-centres etc.). It has a geographical focus in the Carpathians: eight project areas are located in the Carpathian region of Ukraine. The project lifetime is six years.

As a fast and flexible instrument to provide quick and urgently needed support to the target areas of the project, so called Quick Start Measures (QSM) are applied. The main aim of the QSMs is to provide urgently needed investments based on rapid needs assessments. Larger investments or interventions as foreseen in the overall project design require the development of Local Implementation Plans and more detailed planning of activities. Hence QSMs have been developed as a measure to speed up the support of protected areas in order to provide quick assistance to meet conservation goals.

The identification of the QSMs was guided by the following principles:

- **Urgency of investments:** QSMs should provide immediate solutions to enable sound conservation/management activities. It is also a condition that no other source is available to fund the identified and urgently needed items.
- **Strategic investments:** QSMs should be strategic investments into key sectors of the park's management priorities. They should support the operations of the central offices, the work of park rangers, but could also target the needs of local communities. QSMs could also address strategic priorities at regional level. They should not be used to fund consumables (e.g. fuel costs, office consumable, etc.) but could include so called "basic operational investments" such as communication and office equipment.
- **Investments must be cost-efficient:** Quality goods should be purchased which do not call for unaffordable running costs. Items and spare parts should be available on local markets. Before large quantities of goods/equipment items are purchased, trial and test purchases should be made to test gear under field conditions.
- **Link to conservation:** QSMs will contribute to conservation needs and management of the protected areas. Their needs are confirmed by existing management plans or other planning documents (e.g. the chronicles of nature).

3. Objective of the intervention

The European Parks' Academy is a unique educational offer for executives, national authorities and professionals in the management of protected areas, as well to planners, consultants and stakeholders. The summer school is located at the attractive facilities of the Klagenfurt Lakeside Campus. International trainers and international participants **elaborate jointly solutions to particular problems**. The European Parks' Academy is run in co-operation with **the IUCN World Commission on Protected Areas WCPA**.

Detailed information is available: <http://e-c-o.at/epa.html>

Management and governance of protected areas have become complex tasks in a dynamic environment. The global network of protected areas on one hand directly interferes with new scientific findings, theories and concepts, has to face supra-regional and global trends and

the fact that international institutions, such as IUCN, permanently revise, develop and upgrade **standards guidelines and policies**. On the other hand, these developments need to be brought “to the ground” in the ecologic, social, economic and cultural context of the concrete parks and countries.

In summer 2017 two seminar modules will be held addressing some of the burning issues for efficient protected area management: **Effective financial management of Protected Areas** and **New challenges in the governance of Protected Areas**. A module consists of a thematic conference, an intensive and practically oriented **coaching and training part** facilitated by internationally recognized experts / scientists / trainers. Successful participants are awarded with a **certificate** of high reputation. The bi-polarity of theoretical scientifically based and most current international state of the art on one hand and the real-life situation in European parks on the other hand is reflected in all activities and offers of EPA and allows to discuss **and integrate conservation standards into individual/national protected area contexts**.

A detailed programme and information about lecturers is attached.

4. Expected results

The objective of intervention is the training of two Ukrainian state servants (MENR) and two PAs staff at the European Parks Academy during summer course 2017.

In 2017 two seminars are offered that are relevant in the project’s context:

- **Effective financial management of protected areas** (exploring new mechanisms of funding, like fundraising, sponsoring, international donors, to support financial survival of protected areas)
- **New challenges in the governance in protected areas** (exploring methods and formats for stakeholder involvement, strengthening the local management capacities, working of protected areas in local networks).

Both topics are addressed to most urgent issues for the Ukrainian protected area systems. The specific design of the programme allows participants to bring their own case studies, problems or challenges to jointly work on it with renowned experts and facilitators. Thus, the participants will work on practical Ukrainian challenges in protected area management and develop potential roadmaps, ideas or solutions which could be further pursued.

The knowledge of English language is a requirement for participation.

Duration: Combinable module of 3 days each, whole package (incl. excursions) 2 weeks

Date, venue: July 18th-29th 2017, Klagenfurt (Austria)

4.1. the quantified deliverables

Organisational items

Type of goods	specifications	Quantity
Full participation in the training programme for Ukrainian state servants	The training programme includes: <ul style="list-style-type: none"> • Participation the full programme of EPA • Materials 	4

(MENR) and two PAs staff at the European Parks Academy during the two weeks summer course 2017.	<ul style="list-style-type: none"> • Logistic support of participants • All costs regarding the 2 excursions (incl. 2 overnight stays) • At least 2 dinners • Lunch and coffee breaks • Participation in 2 thematic conferences 	
Travel of Ukrainian state servants (MENR) and two PAs staff from Kyiv/Lviv to Klagenfurt and return	Flight from Kyiv/Lviv to Klagenfurt/Ljubljana (return flight) incl. Pick-up from Airport	4
Accommodation for Ukrainian state servants (MENR) and two PAs staff in Klagenfurt	Accommodation including breakfast in a 3* hotel or similar from 17 th -30 th of July (excluding 2 nights during excursions) (12 nights for 4 persons)	48 nights
Day allowance for two Ukrainian state servants (MENR) in Klagenfurt	Daily allowance for personal expenses and dinner (14 days for 4 persons)	56
Insurance for two Ukrainian state servants (MENR) and two PAs staff	Insurance costs	4
City transport/books purchase	City transport cost and purchase of books	4

4.2. the qualified deliverables

This ToR includes the following

- Provision of logistical support of participants prior and during the European Parks Academy period (including travel and insurance etc. for all participants)
- Organization of local stay in Klagenfurt (food, lodging, local contact person)
- Preparation and implementation of all activities on training of two Ukrainian state servants (MENR) and two PAs staff at the European Parks Academy during the summer course 2017.

5. The execution calendar

Tasks	2017											
	J	F	M	A	M	J	J	A	S	O	N	D
1. Preparation of stay and identification of participants						X	X					
2. European Parks Academy training programme							X					
3. Documentation and reporting								X				

6. **The minimum qualifications of the service provider to be mobilised** (professional education, years and type of relevant general and specific experience, language and other competencies). *In cases of works detailed design plans have to be annexed. These*

plans have to give sufficient detail to enable a contractor to execute the needed construction activities.

A sole contractor is foreseen. See point 2.